

Forest Charter School

Monthly Charter Council Meeting Minutes – August 28, 2018

5:30 p.m. Regular Session
470 Searls Avenue
Room 7, Sequoia
Nevada City, CA 95959

Council Members:

Dan Thiem, Chair
Erin McCarthy, Parent Representative
Shelly Rose, Parent Representative
Jennifer Sheffo, Parent Representative
Jean Watson, Parent Representative
Tita Fowler, Secretary

Minutes

Present: Dan Thiem, Peter Sagebiel, Debbie Carter, BJ Hatcher, Shelly Rose, Jennifer Sheffo, Paul Simoes, Dave Stanger and Jean Watson

Absent: Tita Fowler, Erin McCarthy, Alex Torres

- 1. Call to Order: 5:30 pm**
- 2. Pledge of Allegiance**
- 3. Action: Approval of Minutes of May 22, 2018**

Shelly Rose made the motion to approve the Minutes. Jennifer Sheffo seconded.

Ayes: Shelly Rose, Jennifer Sheffo, Dan Thiem
Nays: None
Abstain: Jean Watson

- 4. Action: Adoption of the Agenda**

Jennifer Sheffo made the motion to approve the Agenda. Shelly Rose seconded.

Ayes: Shelly Rose, Jennifer Sheffo, Dan Thiem, Jean Watson
Nays: None

Abstain: None

5. Discussion: Other

Shelly Rose made a recommendation to introduce Constitution Day curriculum to all students.

6. Information: Brown Act Training—Peter Sagebiel

Peter reviewed the protocols for the Brown Act and referenced materials included in the Charter Council binder, as well as, attendance at the upcoming Governance & Brown Act training.

7. Information: Forest Charter School 2018 LCAP—Peter Sagebiel

Peter presented the LCAP infographic to the Council which contains the Forest Charter LCAP goals, spending, etc in a condensed version.

8. Information: Educator Effectiveness Final Expenditure Report—Debbie Carter

Debbie presented the Educator Effectiveness report to the Council.

9. Information: FCS Employee Resignations—Debbie Carter

Debbie informed the Council about two recent teacher resignations, one of which will be filled and one that will not be filled at this time. Advertising is currently taking place for the teacher position in Truckee that will be filled.

10. Information: Student Achievement—BJ Hatcher

BJ presented the schools CAASPP results which were 4 years of ELA and math. Results grew for the first 3 years in both, however, dropped slightly in both last school year. There were more students testing in 17/18.

11. Information/Action: FCS 2018-19 Foresthill Admin Assistant Job Description—Debbie Carter

Debbie presented the 2018-19 Foresthill Admin Assistant Job Description to the Council.

Shelly Rose made the motion to approve the 2018-19 Foresthill Admin Assistant Job Description. Jean Watson seconded.

Ayes: Shelly Rose, Jennifer Sheffo, Dan Thiem, Jean Watson

Nays: None

12. Information/Action: FCS 2018-19 Mental Health Counselor Salary Schedule—Debbie Carter

Debbie presented the FCS 2018-19 Mental Health Counselor Salary Schedule to the Council.

Jean Watson made a motion to approve the FCS 2018-19 Mental Health Counselor Salary Schedule. Jennifer Sheffo seconded.

Ayes: Shelly Rose, Jennifer Sheffo, Dan Thiem, Jean Watson
Nays: None

13. Information/Action: 2018-19 FCS Conflict of Interest Policy—Peter Sagebiel

Jean Watson made the motion to approve the 2018-19 FCS Conflict of Interest Policy. .
Shelly Rose seconded.

Ayes: Shelly Rose, Jennifer Sheffo, Dan Thiem, Jean Watson
Nays: None

14. Information/Action: 2018-19 FCS Fingerprinting & TB Testing Policy: Volunteers—Debbie Carter

Debbie discussed updates to the previous policy that now include TB testing.

Shelly Rose made the motion to approve updates to the 2018-19 FCS Fingerprinting & TB Testing Policy. Jennifer Sheffo seconded.

Ayes: Shelly Rose, Jennifer Sheffo, Dan Thiem, Jean Watson
Nays: None

15. Information: 2018-2019 FCS Employee Handbook—Debbie Carter

Tabled until future meeting.

16. Information/Action: Surplus Old Laptop—Debbie Carter

Shelly Rose made the motion to approve the surplus of an old laptop. Jennifer Sheffo seconded.

Ayes: Shelly Rose, Jennifer Sheffo, Dan Thiem, Jean Watson
Nays: None

17. Information/Action: A & B may be considered for Consent Agenda—Debbie Carter

Debbie presented July and August New Contracts and Warrants for approval.

Shelly Rose made a motion to approve the Consent Agenda. Jean Watson seconded.

Ayes: Shelly Rose, Jennifer Sheffo, Dan Thiem, Jean Watson
Nays: None

18. Information: Director's Update—Peter Sagebiel

- **Enrollment:** Enrollment is at 707 and growing. Enrollment calls are constant.
- **Back-to-School Celebrations:** Nevada City campus enjoyed a field day with animal presentation. The Truckee campus had a Team Building day.
- **New Hires:** Counselor, Teacher, and Foresthill Admin Assistant

- **Special Ed Portable Renovations Update:** Did not do over the summer. Will complete in June of this fiscal year. Working around existing space.
- **Staff Training-Edgenuity:** Per staff request, provided Edgenuity training in place of beginning of the year team building. The training was very successful.
- **Public School Works:** This new training system is being used for staff to complete required trainings. It tracks trainings and provides auto reminders for efficient administration.
- **Classified Team Building:** Successful day complete with team goal setting.
- **Other:** Are mental health screenings inquiry.

19. Information: Future Agenda Items

- One-Time Spending Funds (Peter and Debbie)
- Student Achievement (as needed)
- Foundation Report (as needed)
- Action Plan Update (as needed)
- Energy Plan Update (as needed)
- State Audit
- LCAP

20. Information: Reminder of Future Meetings

Dates for the 2017/18 Charter Council meetings were set as follows:

2018/2019: 9/18, 10/16, 11/6**, 12/11, 1/15, 2/5**, 3/12, 4/23, 5/20*, 5/21**, 6/4

***Special Meeting**

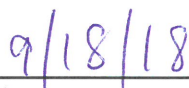
****Budget Meeting**

21. Action: Adjourn at 6:32 p.m.

Respectfully submitted:

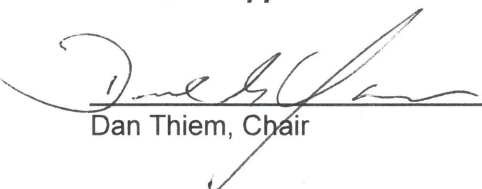


Tita Fowler, Secretary

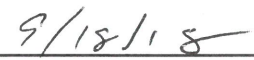


Date

Charter Council Approved:



Dan Thiem, Chair



Date